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Thomas O. Forslund, Director

Governor Matthew H. Mead

Policy Title:	Security Management Process and Evaluation
Policy Number:	S-001
Effective Date:	July 1, 2013
Approval:	Thomas O. Forslund, Director Date

Purpose

This policy establishes Wyoming Department of Health's (WDH) responsibility to implement and periodically evaluate policies and procedures designed to prevent, contain, and correct security violations.

Scope:

This policy applies to all WDH workforce.

Policy:

1. Security management

- a. In accordance with WDH Policy S-001a; Risk Analysis and Management, WDH shall conduct periodic risk assessments to identify risks and vulnerabilities to the confidentiality, integrity, and availability of the electronic protected health information (ePHI) it creates, receives, maintains, or transmits, and reduces such risks and vulnerabilities to a reasonable and appropriate level.
- b. In accordance with WDH Policy S-005; Security Awareness and Training, WDH shall apply appropriate sanctions against WDH workforce members who fail to comply with WDH's security policies.
- c. In accordance with WDH Policy S-001c; Information Systems Activity Review and Audit Controls, WDH shall regularly review records of information system activity, including audit logs, access reports, and security incident tracking reports.
- 2. Evaluation. WDH shall perform a technical and nontechnical evaluation, either in response to any environmental or operational changes affecting the security of its ePHI, or at regularly scheduled intervals, to assess the appropriateness of its security policies and procedures and its compliance with the Security Rule.

Contacts:

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Policies:

S-001a; Risk Analysis and Management S-001c; Information Systems Activity Review and Audit Controls S-005; Security Awareness and Training

References:

45 CFR § 164.308(a)(1) and (8)

Training: